



## Crosby Mansion

P.O. Box 1888  
163 Crosby Lane  
Brewster, MA 02631  
508-896-1744  
rarcher@brewster-ma.gov  
www.CrosbyMansion.com  
Richard Archer – Events Manager

### **Rental Fee Schedule 2023**

#### **\*WEDDINGS:**

1. \$2600 Base Rental - 7 hours
2. Suggested time: 2 hour set up. 4-hour Ceremony and/or Reception. 1 hour clean up
3. Add \$300 for the day prior to the event set up (tent, table, décor) – 3 hours
4. Each additional hour is \$200 beyond the above specified occupancy times.

#### **Amenities include:**

- Reception Hall: Attached to the Bay side of the Mansion. Large Capacity 48x32' (1,440 square feet). Seats 120 comfortably.
- Basic Sound system: Plug in your personal device. DJ's or Bands provide their own system.
- First floor: Access to entire floor for pre-dinner social, drinks, appetizers, personal displays.
- Second floor: Bride and Bridesmaid preparations anti-room, private bathroom access.
- Third floor Balcony: Wedding couple, and photographer only. Cape Cod Bay background.
- Basic Wi-Fi
- Kitchen Space: Large, spacious, for staging flowers, food etc. equipped with Refrigerator and sink, large counters. Caterers supply their own stove, warmers.
- Modern, large restrooms: Conveniently located to the Reception Hall.
- Grounds: Full access to front lawn for tent, porch cocktails, side yard for lawn games etc.
- Beach access: Crosby path to the famous Brewster flats and sunset views.
- Crosby Mansion Properties and Events Manager: Staffing and assistance in coordination of your vendors on the day of your Wedding. Consult on ideas you may have.
- Other...

#### **\*GENERAL FUNCTIONS:**

1. \$550 Base rental - 5 hours.
2. Suggested time: 2 hour set up. 2-hour event. 1 hour breakdown and clean up.
3. Each additional hour is \$100 beyond the above specified occupancy times.
4. Type of events include Work parties, Business meetings, Family reunions, Adult Birthdays, Holidays events, Recitals, and more!

#### **Amenities include:**

- Reception Hall, large capacity. (48'x 32')
- First floor, and grounds.

- Kitchen Space: Refrigerator, sink, large counter space. Caterers bring warmers/ovens
- Tables: Four – 3x6 folding tables and 30 chairs. Other small tables available.
- Wi-Fi
- Sound System to plug in your personal device. DJ's and Bands provide their own system.
- Crosby Events Manager: Consult plus on-site staffing during your event.

**\*BREWSTER COMMUNITY TOWN GROUPS:**

1. \$450 Base rental - 5 hours
2. Suggested time: 2 hour set up. 2-hour event. 1 hours break down and clean up.
3. Each additional hour is \$100 beyond the above specified occupancy times.
4. FEE Waiver: Some Brewster groups may qualify for a waiver pending Select board approval. Forms can be obtained at Town Hall or from the Crosby Events Manager. A MINIMUM FEE of \$100 is required to accommodate staffing, utilities, and trash removal.

**Amenities** are as listed above under “General Functions”.

**\*CHILDREN'S BIRTHDAY PARTIES**

1. \$250.00 base rental – 4 hours
2. Suggested time: 1.5 hour set up. 2-hour party. 30 minutes break down and clean up.
3. Each additional hour is \$100 beyond the above specified times.
4. Up to 30 partygoers plus parents.

**Amenities include:**

- Access to Party Reception Hall, kitchen, and outdoor grounds.
- No main mansion accesses
- Please contact the Events Manager for full details.

**\*HISTORICAL TOURS: Private, Live docent lead by the Friends of Crosby Mansion:**

1. \$20 per person. 10 persons minimum OR \$200.
2. Tours generally last 1 hour
3. Option: 1 hour use of Reception Hall for your boxed lunch before or after your tour.
4. Crosby Events Manager and Friends of Crosby docent on site.
5. We accommodate Bus tours up to 40 people. Please contact the Events Manager for full details.
6. NOTE: Open House Tours are open to the Public during summer. No reservations.

**\*PHOTO SHOOTS INTERIOR AND EXTERIOR:**

1. **\$200 Base rental – 1-hour scout and set up time. 2-hour Photo shoot time.** Up to 24 people. This includes Wedding Couples, Wedding Party, Photographers, and Videographers.
2. **\$100 Base rental – 30-minute scout and set up time. 1-hour Photo shoot time.** Up to 6 people. Includes Wedding couple, attendants, and photographers.

**\*CROSBY BEACH COTTAGES:**

1. **Rental period: 7 days - Sat. 3pm-Sat. 9am**
2. **Located behind Crosby Mansion on Cape Cod Bay.**

**Ranch Cottage:**

- Shoulder season: \$2,100 wk. – Summer Season: \$3,300 wk.
- Set back from water with Beach path, 30 second walk.
- Three Bedroom: Sleeps 6 - Queen bed, Double bed, 2 Twin Beds.
- Full Bath Shower/Tub, and Outdoor Shower.
- 1,440' - square feet.

**Bungalow Cottage:**

- Shoulder season: \$2,450 wk. – Summer Season \$3,950 wk.
- On the water – Deck overlooking dunes.
- Three Bedroom: Sleeps 6 – King bed, Double bed, 2 Twin beds.
- Full Bath, Half Bath, and Sink/Toilet in Main bedroom.
- 1,930' – square feet.

Please visit [www.CrosbyMansion.com](http://www.CrosbyMansion.com) for full amenities and photographs.

*-----Make the Mansion yours-----*